

**MINUTES FOR  
WABASH RIVER ENHANCEMENT CORPORATION  
MEETING OF THE BOARD OF DIRECTORS**

**January 28, 2021  
8:30 a.m.**

**In the Tippecanoe Room of the Tippecanoe County Office Building and Virtually via Webex**

The meeting of the Board of Directors of the Wabash River Enhancement Corporation (WREC) was held in-person at the County Office Building and virtually via Webex Meeting on the 28th day of January, 2021, at 8:30 a.m. upon the call of President, Tony Roswarski.

Board Members Present were: Jim Andrew, John Collier, John Dennis, Claudine Laufman, Kathy Lozano, Tom Murtaugh, Ken Sandel and Roland Winger

Not Present: John Gambs

Staff Present were: Stan Lambert, Shannon Stanis, Amy Krzton-Presson and John Grieser (WREC staff), Doug Masson (legal counsel)

Others Present were: Allen Nail, Liz Solberg and Jo Wade

Guests Present were: Ken Remenschneider and Brandon Schreeg, consultants from Kimley Horn

The Regular Board meeting was called to Order at 8:31 a.m. by President Tony Roswarski.

- 1) Wabash River Greenway Project Update and Tippecanoe County Pilot Project Discussion
  - a. Ken Remenschneider and Brandon Schreeg presented the project schedule and shared information about their efforts to gather feedback from the public in each of the five counties participating in the study in a safe way given the pandemic. Pop-up stations that were set up at locations in each of the counties where 218 individuals took handouts and provided input on the presentation/feedback boards displayed. In addition, feedback from surveys was received at the pop-up stations from 45 individuals. The press release on the project was picked up by Inside Indiana Business and a radio interview was done in Fountain County as well. The consultants shared next steps in the process including elected/public officials' workshops that will take place in February. They will review WREC's 20210 county greenway plan and compare it with their current plans. They also reviewed case studies of other greenway projects including the Katy Trail in Missouri, the Great Allegheny Passage, a 150-mile trail that runs from Pittsburgh, PA to Cumberland, MD, and the portion of Indiana's Cardinal Greenway that runs through mostly rural sections of Indiana from Muncie to Richmond. They will look at the return-on-investment for each of the case-study trails. They mentioned the importance of having a management and promotional services for the future greenway. They provided demographic information and statistics of responses from the 340 individuals who responded to the online survey that was formatted for both phones and desktop computers. Finally, Ken and Brandon walked through the list of potential pilot projects that have been discussed for each of the five counties.
    - i. Stan Lambert stated that ideally pilot projects should be shovel-ready (or close to it), non-controversial and with few (if any) existing condition constraints such as the need for land acquisition, environmental conditions or impacts on timing with other development projects. Cost may be a consideration if relying solely on WHIN and/or NCHS funding. Stan would like to meet with some board members to discuss Tippecanoe County pilot projects in more detail.
- 2) Approval of Minutes
  - Upon Motion made by Jim Andrew and duly seconded by John Dennis, it was unanimously:

RESOLVED: To approve the minutes from the November 19, 2020 Regular Board Meeting and the December 16, 2020 Executive Committee Meeting.

3) Finance Committee Reports

- a. John Grieser, WREC Accountant, reviewed the December, 2020 Statement of Activities, Statement of Financial Position, the A/P and A/R Aging Summaries and the December Innkeepers Tax Revenue Report. Mr. Grieser pointed out the impact that COVID-19 has had on WREC allocation as we received about \$176,000 in innkeepers tax funding in 2020, compared to \$268,000 in 2019. Mr. Grieser and WREC staff continue to be fiscally responsible given the restrictions in funding. Fortunately, NCHS gave temporary authorization for WREC to use restricted funds, if absolutely necessary, until the financial situation improves once the impacts of the pandemic are behind us and once the corrective action cost reimbursement process is done. Mr. Grieser has almost completed the application for the second round of Payroll Protection Program (PPP) funding which could provide \$32,000 of support.

Upon Motion made by Jim Andrew and duly seconded by Roland Winger, it was unanimously:

RESOLVED: that the December 2020 Financial Reports and the Innkeepers' Tax Revenue Report be approved.

4) Executive Director's Report –

- a. 40 Chestnut Street – Lafayette Renew's CSO project is moving forward on WREC's 1 South Street property. Construction is planned to begin later in 2021. Renew (?) has committed to complete viewshed enhancement along the river on the 1 South Street /40 Chestnut Street property. Discussions are under way with Duke Energy to bury overhead power lines along Sycamore Street.
- b. Property Management – Stan indicated that preparations are underway for the sale of 2160 N. River Rd. Tom Murtaugh updated the Board regarding a realtor's assessment of the property and Stan continues to work with private developers to sell other River Road properties and is getting appraisals done.
- c. Senate Bill 389 – This bill is currently under consideration to repeal the State designated wetland protection laws which would impact water quality of the Wabash River and its tributaries. Stan requested authority to contact our local state representatives on behalf of WREC to voice opposition to this bill. Tom Murtaugh indicated he would look into this further and report back to the board.
- d. Watershed Coordinator Program Report – Shannon Stanis reported that WREC was approved for IDEM 319 funding starting in 2021. WREC signed a contract for \$325,000 in December for 2021. WREC is in good standing with regard to the existing open and active grant. There are two projects remaining in the current grant and they will be finished before the end of that grant.
  - i. S. River Rd. Property – Shannon updated the board regarding the invasive plant removal project underway at the S. River Road property and thanked the board for taking the time to participate in the field-check WREC held last fall. Shannon reminded the board that there is an over-population of deer which is having a negative effect on the native plants, so she asked the board to consider limited deer hunting there next fall.

Upon Motion made Jim Andrew and seconded by Roland Winger, it was unanimously:

RESOLVED: to: approve a limited deer hunt on the Kerber property in month of November.

A sign-up sheet of potential work days on WREC's properties will be shared with the board. All are encouraged to help if they can.

- ii. Wabash Riverfest – WREC has \$4,500 from sponsors and Shannon would like to proceed with planning for a one-day event with active engagement with the river while maintaining appropriate social distancing. It is proposed to schedule Riverfest on the same second Saturday in July that the event has been held in the past.

iii. Stan mentioned that WREC is applying for a \$50,000 grant to fund Cost Share Projects through the National Soy Bean Farmers Association via a contact through Amy Krzton Presson.

5) New Business -

a. The Board discussed the following Executive Committee Actions.

Upon Motion made Tom Murtaugh and seconded by Roland Winger, it was unanimously:

RESOLVED: to affirm the Executive Committee's decisions for:

- o Payment of invoice #6 in the amount of \$51,949.79 for consultant Kimley-Horn's services to date on the Wabash River Greenway project.
- o Approval to allow TCPWQ staff person, Ben Wegleitner to hunt deer without antlers on WREC's South River Road property with a bow during the remainder of the bow hunting season ending on January 3, 2021 (via email vote).

b. Approval of the WHIN Grant Invoice #7 for the Regional Wabash River Greenway Corridor Master Plan Project in the amount of \$47,686.11.

Upon Motion made by Tom Murtaugh and seconded by Roland Winger, it was unanimously:

RESOLVED: to approve WHIN Grant Invoice #7 in the amount of \$47,686.11 for services by consultant Kimley Horn.

c. Stan reminded the board to review and sign the conflict of interest statements. He asked that board members sign, scan and email back to Stan or drop it off at the County Office Building.

6) Old Business -

a. The board reviewed the 2021 General Operating Budget. John Grieser reviewed the operating budget with the board and explained that significant cuts are planned for this year. This year's budget is \$285,000 compared with \$341,000 last year. Mr. Grieser reminded the board that 60 percent of WREC's expenses are for staff (2 full-time and 2 part-time employees). He is anticipating approximately \$36,000 for innkeepers' tax quarterly payments this year. For comparison, last year's 4<sup>th</sup> quarter payment was \$80,000. Following discussion by the board and:

Upon Motion made by Tom Murtaugh and seconded by Roland Winger, it was unanimously RESOLVED: to approve the 2021 General Operating Budget as presented.

7) The next Regular Full Board meeting is scheduled for March 25, 2021 at 8:30 A.M. There being no further business to come before the Board the meeting was adjourned at 10:14 a.m.

Respectfully Submitted,



John D. Collier, Secretary

**MINUTES FOR  
WABASH RIVER ENHANCEMENT CORPORATION  
SPECIAL MEETING OF THE BOARD OF DIRECTORS**

**February 17, 2021  
2:00 p.m.**

**In the Tippecanoe Room of the Tippecanoe County Office Building**

The meeting of the Board of Directors of the Wabash River Enhancement Corporation (WREC) was held in-person at the County Office Building on the 17th day of February, 2021, at 2:00 p.m. upon the call of President, Tony Roswarski.

Board Members Present were: John Collier, John Dennis, John Gambs, Claudine Laufman, Tom Murtaugh and Tony Roswarski

Not Present: Jim Andrew, Kathy Lozano, Ken Sandel and Roland Winger

Staff Present were: Stan Lambert,

Guests Present were: Ken Remenschneider and Brandon Schreeg, consultants from Kimley Horn

The Special Board meeting was called to order at 2 p.m. by President Tony Roswarski.

The purpose of the special meeting is to discuss pilot project options for the Regional Wabash River Greenway Tippecanoe County Section. Consultants Ken Remenschneider and Brandon Schreeg from Kimley Horn gave an overview of pilot project criteria. Ideally, projects should be shovel-ready (or close to it), popular and with community support, land should already be acquired or easily acquired, funding should be identified or easily acquired, environmental conditions should be favorable and the project should have positive and/or no or minimal impacts on timing of other development projects.

A handful of projects were identified and discussed in both the northern and central reach areas. Any individual component of either area would be an option as planning to the schematic design and engineering level has already been done. Consideration should be given to how individual components interconnect as this could play a factor in selection or combining components into a project scope. Finally, consideration must be given to cost and funding availability, site ownership as well as timing with other development projects.

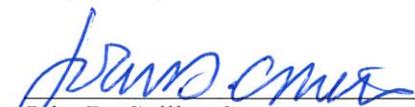
Those present discussed the importance of picking a project that is highly visible. Several N. River Road looped trail options and other trail options were discussed as well as a schematic design and engineering plan for the south reach area. Handouts of schematic plans of past planning projects including the Central Reach, Northern Reach and the 2010 Master Plan for the Wabash River Greenway for Tippecanoe County were shared with board members for reference.

No final decision was made and more discussions will occur in the future.

There being no further business to come before the Board the meeting was adjourned.

The next Regular Full Board meeting is scheduled for February 24, 2021 at 8:30 A.M.

Respectfully Submitted,

  
John D. Collier, Secretary

**Wabash River Enhancement Corporation**  
**Minutes for February 24, 2021 Executive Committee Meeting**  
**Grand Prairie Room, Tippecanoe County Office Building at 9:30 a.m.**

**Members Present:** Tony Roswarski, President; Tom Murtaugh, Vice President; John Dennis, Treasurer; John Collier, Secretary; John Gambs, Member

**Absent:** Roland Winger, Member

**Others Present:** Stanton Lambert, WREC Executive Director; John Grieser, WREC Accountant; Doug Masson, WREC Attorney;

The meeting was called to order at 9:34 a.m. by President Tony Roswarski.

**Finance Committee – Monthly Reports –** John Grieser reviewed the January 31, 2021 Statement of Financial Position, the Statement of Activities, Accounts Payable, Accounts Receivable and the Innkeepers' Tax Revenue Reports. Mr. Grieser reported that WREC is in good shape to get through the next quarter because WREC received its second PPP loan in the amount of \$31,890 in January. Also, WREC received \$50,000 contribution from the City of Lafayette. Expenses are minimal other than payroll. January Innkeepers tax disbursement was a little over \$9,000. WREC is hopeful for a boost in innkeepers' income in March due to Purdue's hosting of NCAA basketball playoffs. Mr. Grieser talked about the cumbersome nature of WREC's requirement to have no more than \$250,000 in any of its bank accounts. The Executive Committee was in favor of consolidating accounts, but we'd have to change the policy manual in order to do this. The Executive Committee asked staff to look into this and bring it to the board in the future.

Upon motion made by John Gambs and duly seconded by John Dennis it was unanimously:  
RESOLVED: to approve the January 2021 financial reports.

**Executive Director's Report -**

- 1) Riverside Promenade Project Update – Doug Masson reported that MKSK has filed its case/complaint in court against KJG. WREC successfully filed to intervene as a relevant third party to the suit seeking corrective action cost reimbursement. There will be a status hearing on March 8, 2021. Doug Masson will represent WREC at that hearing.
- 2) WHIN Wabash River Greenway Corridor Master Plan Development/Implementation Project: Stan gave an overview on the status of the project. WREC held the first round of stakeholder meetings with groups consisting of elected/public officials from the five counties. Approximately 57 officials participated in the virtual meetings. Tippecanoe County was well represented with 12 officials. Future stakeholder meetings will be held with various groups including land owners, resource management agencies, recreation services providers, recreation user groups, water resource management agencies, large and small businesses and industries and others. WREC's consultants, Kimley Horn, will have a follow-up meeting with Elaine Bedel of IN Development Corporation to explore the potential of partnering with the State to develop a linear park utilizing the Wabash River Greenway (WRG) corridor. WREC still needs to identify pilot projects for the Tippecanoe County section of the WRG.
- 3) 40 Chestnut Street –
  - a. Lafayette Renew/CSO Structure - Lafayette Renew's CSO project will include viewshed enhancement for 1 South St/40 Chestnut Street site. WREC is working with Greeley and Hansen to plan the viewshed component along with DNR's District Environmental Biologist and the City Forester. WREC, Renew and Greeley and Hansen met with Duke to discuss the possibility of burying the existing overhead power lines over the site.



**MINUTES FOR  
WABASH RIVER ENHANCEMENT CORPORATION  
MEETING OF THE BOARD OF DIRECTORS**

**March 25, 2021  
8:30 a.m.**

**In the Tippecanoe Room of the Tippecanoe County Office Building**

The meeting of the Board of Directors of the Wabash River Enhancement Corporation (WREC) was held in-person at the County Office Building 25th day of March, 2021, at 8:30 a.m. upon the call of President, Tony Roswarski.

Board Members Present were: Jim Andrew, John Collier, John Gambs, Claudine Laufman, Kathy Lozano, Tom Murtaugh, Tony Roswarski and Ken Sandel

Not Present: John Dennis, Roland Winger

Staff Present were: Shannon Stanis, Amy Krzton-Presson and John Grieser (WREC staff), Doug Masson (legal counsel)

Others Present were: Sallie Fahey

The Regular Board meeting was called to Order at 8:34 a.m. by President Tony Roswarski.

1) Approval of Minutes

Upon Motion made by Jim Andrew and duly seconded by John Gambs, it was unanimously:  
RESOLVED: To approve the corrected minutes from the January 28, 2021 Regular Board Meeting showing Kathy Lozano present. The February 17, Special Board Meeting, and the February 24, 2021 Executive Committee Meeting minutes were also approved.

2) Finance Committee Reports

John Grieser, WREC Accountant, reviewed the February 2021 Statement of Activities, Statement of Financial Position, the A/P and A/R Aging Summaries and the February Innkeepers Tax Revenue Report. Mr. Grieser stated that all receivable and payable accounts are current. Mr. Grieser pointed out that income from the innkeepers' tax for January and February was at about \$18,000 and we budgeted \$30,000 for the first quarter.

Upon Motion made by Tom Murtaugh and duly seconded by Ken Sandel, it was unanimously:

RESOLVED: that the February 2021 Financial Reports and the Innkeepers' Tax Revenue Report be approved.

3) Executive Director's Report –President Roswarski gave an overview of the director's report as Stan Lambert was on vacation.

- a. Riverside Promenade Project – Doug Masson gave an update and overview on the current status of the corrective action lawsuit. MKSK's insurance company's attorney, John Stuckey, filed the formal complaint in December 2020. WREC filed its complaint as interveners in January, 2021. KJG filed a motion to dismiss the case. The complaint is ongoing and being heard in Superior Court 2 by Judge Meyer on May 7, 2021.
- b. Regional Wabash River Greenway Corridor Master Plan –
  - i. The project website is live now and had over 700 hits in the first week. WREC held the first round of stakeholder meetings with groups of elected officials from the five counties and approximately 57 officials participated in the virtual meetings. Tippecanoe County was well represented with 12 officials attending. Additional stakeholder meetings with other groups will be scheduled.

- ii. In January and February, the WREC Board discussed potential pilot projects for Tippecanoe County and narrowed the list to four options: Construction of bike lane as part of new deck proposed on the N. 9<sup>th</sup> St. Rd vehicular bridge; Extension of Wabash River Heritage Trail from Riehle Plaza south to Wabash Avenue neighborhood; trail connector ramps on both sides of the Sagamore Parkway bridge; Delphi to Lafayette/Prophetstown State Park route wayfinding. Stan is continuing to investigate these options to answer questions, clarify/resolve issues and provide the Board with additional information.
  - iii. Representatives from the WREC Board worked with Kimley-Horn on a logo for the greenway and the Board has approved the selected design.
  - iv. Kimley-Horn consultants and Stan met with Elaine Bedel, Director of the Indiana Development Corporation, to explore the potential of partnering with the State to develop a linear park utilizing the greenway corridor. Ms. Bedel, who is supportive of the greenway project, mentioned the proposed regional economic development program as a potential opportunity but offered no specific recommendations for moving forward.
- c. 40 Chestnut Street –
- i. Lafayette Renew's CSO project is moving forward on WREC's 1 South Street property. Lafayette Renew is including viewshed enhancement for the site as part of the project, so WREC is working with Greeley-Hansen on this effort. The DNR's district environmental biologist is engaged as is Tim Detzner, the City's urban forester.
  - ii. Testing is complete on the EPA Targeted Brownfield Assessment (TBA) Project. WREC received a draft final report. Levels of contamination were significant, but were screened for residential and commercial/industrial use which are set to identify a higher level of remediation due to the extended projected period of contact compared to screening contaminants for recreational use. If WREC receives the EPA Assessment Grant it has applied for, the lateral plumes and vertical depths of contamination will be identified along with screening contaminants for recreational use and developing a remediation plan. If WREC doesn't receive funding then EPA/IDEM agreed that WREC should take the existing data and develop a remediation plan and move forward to clean-up phase. While not ideal, EPA would consider a second TBA project that might at least narrow the gap in the information needed on the lateral plume and vertical depth of contamination which would improve accuracy of the remediation plan. The Lafayette Renew CSO project could potentially provide clean fill that could be used for the clean-up, but timing is the concern.
  - iii. EPA Site Specific Environmental Assessment Grant – WREC submitted an application for \$200,000 assessment grant project. Grant award may occur in April. This grant will identify the lateral plume and depth of contamination and develop a remediation plan.
- d. Property Management – Work is ongoing on 2160 N. River Rd. to prepare it for sale and Stan continues to work with private developers to sell other River Road properties and is getting appraisals done.
- e. Watershed Coordinator Program Report –
- i. IDEM 319 Grant - Grant #3 closed on March 24, 2021. Shannon is completing the final report. WREC's new grant, in the amount of \$325,000, which is slightly more than two previous grants, began January 27, 2021. Per EPA's guidance, 50 percent of the funds must be allocated to the cost share program. Both urban (8) and agricultural (3) applications were received. All but one urban application were funded for a total of \$54,000. The agricultural applications are still being reviewed. A press release will be issued with more information about funded projects.
  - ii. S. River Rd. Property – Shannon and NICHES land trust successfully implemented a prescribed burn on Saturday, March 6, 2021 on most of the 24-acre grassland and 40-acre south woods. The Oak 5 AmeriCorps crew, hosted by NICHES, were on-site for the burn and provided extra support. Monthly volunteer days are scheduled for the rest of the year. Sign up is on WREC's website and is limited – Board members are encouraged to attend.
  - iii. Wabash Riverfest – Shannon has been in contact with the County health department, TEMA and Kathy Lozano or West Lafayette Parks regarding the festival and all are comfortable with a modified version of the festival. Other than the drawing class, all

events/activities will take place in Tapawingo Park. Shannon received three new commitments for sponsors. Nearly \$16,000 has been raised to date. The planning committee met on January 21, 2021 to start planning in earnest. Shannon shared the plan with the Board which includes a river float trip, charcoal drawing class, guided riverside hikes, rock wall, unstaffed educational booths, a few food trucks, a virtual 5k race and virtual scavenger hunt.

- iv. United Soybean Board Grant – Amy Krzton-Presson stated that WREC submitted a grant concept to the US Soybean Board (USB) in response to their RFP. WREC applied for \$50,000 in total - \$40,000 for cost share funds for cover crops and \$10,000 for an educational video on soil health. If accepted, WREC will be invited to submit a grant proposal under USB’s strategic goal of Sustainability.
- v. Education and Outreach – The spring sampling blitz is scheduled for Friday, April 9 and Saturday, April 10, as a no-contact event. 24 groups have signed up so far. A green tour of conservation practices along S. River Rd. is being planned in partnership with SWCD and NICHES Land Trust. There will be 7 different stops/hikes with different land owners throughout April – July. The Native Plant Fest will be May 8, at Ross Camp. The County SWCD is hosting the first annual Native Plant fest surrounding the annual native plant sale.
- vi. Solid Waste District – String light recycling at West Lafayette City Hall is wrapping up with over 200 pounds of lights collected so far. E-Waste Day is scheduled for April 3, 2021 at Oscar Winski E-recycling. The 5-year plan for the Solid Waste District was completed and submitted to the commissioners to be distributed to the Board for review and comment.

4) New Business -

- a. The Board discussed the following Executive Committee Actions and Full Board E-Approvals in February and March.

Upon Motion made Claudine Laufman and seconded by Jim Andrew, it was unanimously:  
RESOLVED: to: affirm the Executive Committee’s decisions for:

- o Approval of WHIN Grant Invoice #8 totaling \$50,532.70 for consultant Kimley-Horn’s services to date on the Wabash River Greenway Corridor Master Plan project.
  - o Affirm the full Board of Directors’ e-approval of the logo for the Regional Wabash Greenway.
- b. Approval of the WHIN Grant Invoice #9 for consultant Kimley-Horn’s services to date on the Regional Wabash River Greenway Corridor Master Plan Project in the amount of \$64,257.16  
Upon Motion made by Tom Murtaugh and seconded by Jim Andrew, it was unanimously:  
RESOLVED: to approve WHIN Grant Invoice #7 in the amount of \$64,257.16 for services by consultant Kimley Horn.

5) Old Business –

- a. Sallie Fahey of Tippecanoe County Area Plan Commission introduced David Hittle as the new director of the APC. David said he was pleased to be here and looks forward to helping WREC with its projects.

- 6) The next Regular Full Board meeting is scheduled for May 27, 2021 at 8:30 A.M. There being no further business to come before the Board the meeting was adjourned at 9:35 a.m.

Respectfully Submitted,

  
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John D. Collier, Secretary

**Wabash River Enhancement Corporation  
Minutes for April 28, 2021 Regular Executive Committee Meeting  
Tippecanoe Room, Tippecanoe County Office Building at 9:30 a.m.**

**Members Present:** Tony Roswarski, President; Tom Murtaugh, Vice President; John Gambs, Member; Roland Winger, Member

**Absent:** John Collier, Secretary; John Dennis, Treasurer

**Others Present:** Stanton Lambert, WREC Executive Director; John Grieser, WREC Accountant; Doug Masson, WREC Attorney

The meeting was called to order at 9:34 a.m. by President Tony Roswarski. Due to Executive Committee member schedule constraints, Board President Roswarski revised the agenda to cover New business items first.

**New Business**

- a. Approval of WHIN Grant Invoice #10 totaling \$43,637.00 for Regional WRG CMP Development Project - Stan reviewed the invoice for consultant Kimley-Horn's services to date.  
Upon motion made by Roland Winger and duly seconded by Tom Murtaugh it was unanimously:  
RESOLVED: to pay invoice #10 in the amount of \$43,637.00 for consultant fees.
  
- b. Authorization for WREC to submit a Letter of Intent (LOI) to IDEM to Apply for an Upcoming, NPS 319 Grant for WREC's Region of the Great Bend Watershed Program - Lambert stated this was the first step required by IDEM in its 319 NPS Grant application process. The LOI is due in June, and the formal grant application will be due in August/September. The LOI does not obligate WREC to apply, but serves to aid IDEM in managing the grant program.  
Upon motion made by John Gambs and duly seconded by Tom Murtaugh it was unanimously:  
RESOLVED: to authorize WREC staff to submit a Letter of Intent to IDEM to apply for an IDEM NPS 319 Grant.
  
- c. Authorization for WREC Vice President to approve Selection of a New PT Accountant based on WREC's Hiring Process - Mr. Lambert informed the Board that an interview is scheduled with Emily Taylor on Thursday, April 29 at 1p.m., and if the interview went well he wanted Executive Committee authorization for Board Vice President, Tom Murtaugh, to approve a decision to make an offer to the candidate as appropriate following the interview to keep the selection process moving forward. Mr. Murtaugh, Mr. Grieser, and Mr. Lambert make up the hiring committee, and are conducting the interview. WREC's hiring process consists of advertising the position, rating the candidates' education/skill/experience as shown on their submitted resumes on an assessment form, checking references, and candidate interviews.  
Upon motion made by John Gambs and duly seconded by Roland Winger it was unanimously:  
RESOLVED: to authorize Vice President Murtaugh to approve selection of a new PT Accountant.

Upon completion of New Business items, President Roswarski reverted to the original agenda and asked WREC Accountant, John Grieser to present WREC's monthly fiscal reports.

**Monthly Fiscal Reports** – John Grieser reviewed the March 31, 2021 Statement of Financial Position, the Statement of Activities, Accounts Payable, Accounts Receivable and the Innkeepers' Tax Revenue

Reports. Mr. Grieser reported that WREC is in good shape to get through the next quarter due to, as previously reported, Tippecanoe County's early contribution of its 2021 - \$50,000 contribution in late 2020, the \$50,000 contribution from the City of Lafayette in early, 2021, and the second PPP Loan of \$31,890, also received in early, 2021. Expenses are minimal other than payroll. The WHIN Grant expense of \$67,002.16 will be offset by the WHIN grant reimbursement. Innkeepers tax disbursement was a little over \$11,433.72. Mr. Grieser updated the Executive Committee on cash flow, which he is continuing to monitor, stating that WREC appears to be able to maintain solvent cash flow until approximately November/December, when a potential deficit condition ranging between, \$15,000-\$30,000 could occur. Vice President, and County Commissioner, Tom Murtaugh interjected that COVID Relief for the county's Innkeepers fund is tentatively planned to cover short fall for Innkeeper funds, and this would translate into approximately \$140,000 being made available for WREC fiscal short fall coverage.

Upon motion made by John Gambs and duly seconded by Roland Winger it was unanimously:  
RESOLVED: to approve the March 2021 financial reports.

Executive Committee members Tony Roswarski, Tom Murtaugh, and Roland Winger each thanked Mr. Grieser for his service to WREC, as his tenure with WREC comes to an end.

#### **Executive Director's Report –**

##### **a. Riverside Promenade Project -**

**Corrective Action Cost Reimbursement.** Mr. Lambert asked WREC attorney, Doug Masson to update the Executive Committee Re: MKSK's Insurance Co.'s filed formal complaint. KJG filed a motion to dismiss, and the hearing is set for May 7. Doug will be attending the hearing.

**Misc.:** Mr. Lambert stated he would be finalizing a landscaping maintenance agreement with Custom cuts this week.

##### **b. Regional Wabash River Greenway Corridor Master Plan Development/Implementation Project -**

**Web Site:** [www.wabashrivergreenway.com](http://www.wabashrivergreenway.com) The site is live, and will be a work in progress throughout the project. Mr. Lambert stated that planning for upcoming stakeholder meetings is continuing, with meetings being scheduled for May and June. Additional stakeholder meetings will be held with various relevant groups including land owners, resource management agencies (local/state/federal), recreation services providers –Public & private sector, recreation user groups, water resource management agencies (local/state/federal), large business/industry entities, small business/industry entities, along with other groups identified by the steering committee. Mr. Lambert updated the members on his ongoing preliminary planning for the pilot project options identified by the Board in January/February. Pilot projects he is continuing to study are:

**1. NRR Trail Loop – North 9<sup>th</sup> St. Rd. Wabash River Crossing. Construction of a new Bike Lane as a part of the New Deck Construction of the existing North 9<sup>th</sup> Street Road Vehicular Bridge.**

**2. WRHT Extension from Riehle Plaza/Amtrak Plaza south into the Wabash Avenue Neighborhood.**

**3. Sagamore Parkway Bridge Connector Ramps on both sides of the river.**

**4. Delphi – Lafayette/Prophetstown SP Route Wayfinding.**

Mr. Lambert presented information describing each project including existing challenges and opportunities and identified options for developing each project and the Executive Committee discussed these briefly without making any final decisions, and encouraged Mr. Lambert to continue working through the issues and options as discussed.

**c. Property Management**

1. **2160 NRR Re- Sale Prep.** Cleanup and remediation work is planned to be completed by Friday, April 30.
2. **Christo NRR Development Partnership.**  
WREC is waiting for appraisals for Christo owned riverfront parcels to be able to finalize the deal.
3. **400 Brown St., WL.** The owner has contacted Tom Murtaugh re: his potential interest in selling it. We met with the owner to discuss the property. He has not made a decision yet, but he wanted WREC to be aware of the potential for it coming on the market.
4. Existing corridor property availability continues to be a pressing issue on both sides of the river.

**d. WREC Administration and Operations -**

1. Open PT Accountant position. A candidate will be interviewed tomorrow.
2. WREC's FY20 audit process is wrapping up now.

There being no further business to come before the Executive Committee, the meeting was adjourned at 10:45 a.m.

Respectfully Submitted,



Stanton Lambert  
Executive Director  
Wabash River Enhancement Corporation  
(Acting Secretary)

**MINUTES FOR  
WABASH RIVER ENHANCEMENT CORPORATION  
MEETING OF THE BOARD OF DIRECTORS**

**May 27, 2021**

**8:30 a.m.**

**In the Tippecanoe Room of the Tippecanoe County Office Building**

The meeting of the Board of Directors of the Wabash River Enhancement Corporation (WREC) was held in-person at the County Office Building 27th day of May, 2021, at 8:30 a.m. upon the call of Vice President, Tom Murtaugh.

Board Members Present were: Jim Andrew, John Collier, John Dennis, John Gambs, Claudine Laufman, Kathy Lozano, Tom Murtaugh and Ken Sandel

Not Present: Tony Roswarski and Roland Winger

Staff Present were: Stan Lambert, Shannon Stanis, Amy Krzton-Presson and John Grieser (WREC staff), Doug Masson (legal counsel)

Others Present were: Brad Gentry, IWM Consulting Group; Brad Talley, Lafayette Renew; David Hittle, APC; Jo Wade, Visit Lafayette-West Lafayette

The Regular Board meeting was called to Order at 8:324 a.m. by Vice President Tom Murtaugh.

1) Approval of Minutes

Upon Motion made by John Dennis and duly seconded by John Gambs, it was unanimously:  
RESOLVED: To approve the minutes from the March 25, 2021 Regular Board meeting and the April 28, 2021 Executive Committee meeting.

2) Finance Committee Reports

John Grieser, WREC Accountant, reviewed the April 2021 Statement of Activities, Statement of Financial Position, the A/P and A/R Aging Summaries and the February Innkeepers Tax Revenue Report. Mr. Grieser stated that all receivable and payable accounts are current. Mr. Grieser pointed out that it will be another several weeks before the next influx of cash is received, but with existing amount in operating funds and the receipt of COVID relief funds we should be okay through the rest of the year.

Upon Motion made by John Dennis and duly seconded by Ken Sandel, it was unanimously:

RESOLVED: that the April 2021 Financial Reports and the Innkeepers' Tax Revenue Report be approved.

3) 40 Chestnut Street Environmental Assessment/Remediation Update – Stan Lambert reminded the board that WREC did not get the \$200,000 EPA Environmental Protection Grant, but EPA has offered a Targeted Brownfield Assessment (TBA) instead. The City's new CSO project will cut across three different brownfield sites, so WREC needs to determine how to handle contamination on the former papermill site. WREC needs more information to make the determination of whether or not to use excess soil from the CSO project excavation. Stan introduced consultant, Brad Gentry of IWM Consulting Group, who gave an update on the status of the situation and indicated that there is widespread contamination on the former papermill site and much of it is within the top two feet of soil. Brad is working with the State to determine if the soil can be used as a cap on our project site. If so, it would be managed by the Indiana Brownfield Program as a voluntary remediation program rather than one mandated by the EPA. Andrea Robertson of Indiana Finance Authority/Indiana Brownfields Program recommended that WREC pursue legal input regarding this issue. Following discussion, and

Upon Motion made by John Dennis and duly seconded by Jim Andrew, it was unanimously:

RESOLVED: to recommend WREC hire Hatchett and Hauck, LLC to proceed with legal opinion and pursue research regarding historic insurance policies contingent that the cost does not exceed \$6,000.

- 4) Executive Director's Report –President Roswarski gave an overview of the director's report as Stan Lambert was on vacation.
  - a. Riverside Promenade Project – Doug Masson gave an update and overview on the current status of the corrective action lawsuit. KJG filed a motion to dismiss at the hearing on May 7, 2021, which was denied, so the case is moving forward with discovery.
  - b. Regional Wabash River Greenway Corridor Master Plan –
    - i. A second targeted public survey is active and is focused on use. Stakeholder meetings are currently underway.
    - ii. Following further study by Stan Lambert, the Board has narrowed the initial list of potential pilot projects for Tippecanoe County to four options: Construction of bike lane as part of new deck proposed on the N. 9<sup>th</sup> St. Rd vehicular bridge; Sagamore Parkway Bridge Connector Ramps on both sides of the river; Wabash River Heritage Trail extension from Riehle Plaza south to Wabash Avenue neighborhood; Delphi to Lafayette/Prophetstown State Park route wayfinding. Stan is continuing to investigate these options to answer questions, clarify/resolve issues and provide the Board with additional information. The Executive Committee reviewed and made provided feedback regarding each option.
  - c. 40 Chestnut Street – discussed in detail above in item #3.
  - d. Property Management – Work is ongoing on 2160 N. River Rd. to prepare it for sale and Stan continues to work with private developers to sell other River Road properties and is getting appraisals done.
  - e. WREC Administration and Operations – Emily Taylor has been hired as WREC's new accountant, replacing John Grieser who is retiring. The Board thanked John Grieser for his excellent service during his time with WREC. WREC's fiscal year 2020 audit is wrapping up.
  - f. Watershed Coordinator Program Report –
    - i. Wabash Riverfest – Shannon hired HustleFish to create new marketing materials for 2021, including the new format for this year's Riverfest which will be called "River Days"- 3 weeks of social distanced family fun. The modified event includes 2 days of river float trips, charcoal drawing classes, guided riverside hikes, rock climbing wall, unstaffed educational booths, a virtual 5k and a virtual scavenger hunt using the GooseChase app. Activities will be spaced out over June 25 – July 18, 2021. A budget of \$13,600 is available for this year's festival.
    - ii. Natural Areas Management – The S. River Rd. property (former Kerber property) looks great after the prescribed fire on March 6. Spring efforts were focused on invasive garlic mustard removal from the woods. There was a volunteer work day with SIA during their shut down. All barbed wire fencing near the fen was removed. Shannon, NICHEs staff and other volunteers worked to remove the invasive phragmites patch in the fen. A scrapper will remove the old farm equipment and metal materials from the property. Public property tours will take place on June 16. Board members are encouraged and welcome to attend. Shannon would like the Board to consider opening up the property to the public. The Board needs to consider how maintenance of the property will continue after the Whistler Grant funds expires. Monthly volunteer days are scheduled through December. The Board is welcome to attend work days. Sign up is available on the website and is limited. Shannon is organizing a deer hunting program for this fall.
    - iii. IDEM 319 Grant - Grant #3 closed on March 24, 2021. The final report was submitted to and approved by IDEM and closed out on May 21, 2021. The next 319 grant began in January and is for 2-years. The next round of agricultural projects is due May 31.
    - iv. United Soybean Board Grant – Amy Krzton-Presson submitted a grant concept to the US Soybean Board (USB) but to date we have not heard back about this grant.
    - v. Education and Outreach – The spring sampling blitz on April 9 and 10 was a big success. A green tour of conservation practices along S. River Rd. will take place throughout April

– July. The April 14, tour went very well with 15 attendees. The Native Plant Fest will be May 8, at Ross Camp.

- vi. Solid Waste District – The president of the Central Indiana Better Business Bureau, Tim Maniscalco, reached out to Amy to see how they can support and expand one of WREC’s special collection events. They are interested in finding sponsorships for paper shredding, scrap metal recycling and medication take-back at our fall electronics recycling event. Amy and Monica Christopher are investigating ways to hold a tire take-back event in 2022 and will include corporate sponsorship. The Citizens Advisory Committee will meet in June to review the 2022 Solid Waste budget before it is submitted and review progress on their short-term action items from the 5-year plan. Finally, Amy will attend the virtual Indiana Recycling Coalition conference in June. She will represent WREC at a booth at the local farmers markets in June. Boiler Comm produced 24 social media posts for the Solid Waste District which Amy will share with both cities to inform the entire County about recycling the right way.

5) New Business -

- a. The Board discussed the following Executive Committee Actions for April and May.

Upon Motion made John Dennis and seconded by Jim Andrew, it was unanimously:

RESOLVED: to affirm the Executive Committee’s decisions for:

- o Approval of WHIN Grant Invoice #10 totaling \$43,637.00 for consultant Kimley-Horn’s services to date on the Wabash River Greenway Corridor Master Plan project.
  - o Authorization for WREC to submit a Letter of Intent to IDEM to apply for the upcoming Non-point Source (NPS) 319 Grant for WREC’s Region of the Great Bend Watershed Program.
  - o Authorization for WREC Vice President to approve selection of a new part-time accountant based on WREC’s hiring process.
  - o Authorization to transfer funds from WREC’s restricted funds to WREC’s checking account for approved expenses totaling \$11,960.38.
- b. Approval of the WHIN Grant Invoice #11 for consultant Kimley-Horn’s services to date on the Regional Wabash River Greenway Corridor Master Plan Project in the amount of \$55,676.52. Stan Lambert clarified that most of this will be funded by WHIN, but \$11,969.61 will be funded by NCHS. Upon Motion made by John Dennis and seconded by John Collier, it was unanimously: RESOLVED: to approve WHIN Grant Invoice #11 in the amount of \$55,676.52 for services by consultant Kimley Horn.
  - c. A copy of the draft agency insurance policy for 2021-22 term was shared with the Board. A few minor changes need to be made and need to determine if additional coverage, beyond \$1M, is needed for the Promenade. The cost would be approximately \$5,000 higher than was budgeted. Following discussion and, Upon Motion made by John Dennis and duly seconded by John Gambs, it was unanimously: RESOLVED: to approve the WREC agency insurance policy for the 2021-22 term and to authorize the staff to look at other coverage option costs. Final approval for the 2021-22 agency insurance policy which would incorporate any proposed umbrella liability coverage costs would be brought to the Executive Committee in June.

- 6) Old Business – There was no old business to discuss.

- 7) The next Regular Full Board meeting is scheduled for July 22, 2021 at 8:30 A.M. There being no further business to come before the Board the meeting was adjourned.

Respectfully Submitted,



John D. Collier, Secretary

**Wabash River Enhancement Corporation  
Minutes for June 23, 2021 Regular Executive Committee Meeting  
Tippecanoe Room, Tippecanoe County Office Building at 9:30 a.m.**

**Members Present:** Tony Roswarski, President; Tom Murtaugh, Vice President; John Dennis, Treasurer; Roland Winger, Member

**Absent** John Gambs, Member;

**Others Present:** Stanton Lambert, WREC Executive Director; John Grieser, WREC Accountant; Emily Taylor, new WREC Accountant; Doug Masson, WREC Attorney; Ken Remeschneider and Brandon Schreeg, consultants from Kimley-Horn

The meeting was called to order at 9:52 a.m. by President Tony Roswarski.

**Monthly Fiscal Reports** – John Grieser introduced Emily Taylor who will be replacing John as the new accountant for WREC as Mr. Grieser is retiring. All those present introduced themselves to Ms. Taylor and welcomed her to the WREC staff. The Executive Committee thanked John for his great service and wished him well in his retirement. He then reviewed the May 2021 Statement of Financial Position, the Statement of Activities, Accounts Payable, Accounts Receivable and the Innkeepers' Tax Revenue Reports. Mr. Grieser reported that WREC is in good shape. He pointed out that the Innkeepers tax disbursement was better than we expected as \$30,000 was budgeted for the first quarter and currently, we're getting more than that.

Upon motion made by John Dennis and duly seconded by Roland Winger it was unanimously:  
RESOLVED: to approve the May 2021 financial reports.

**Wabash River Greenway Presentation: Branding Guidelines and Logo Use Standards – Kimley-Horn**  
Ken Remenschneider and Brandon Schreeg of Kimley-Horn gave an overview of the branding guidelines and logo use standards. Following that, they gave a summary update of the project work underway including detailing a series of stakeholder meetings scheduled to occur July 6-23. Mr. Schreeg also provided an over of the advanced planning that was wrapping up for the respective pilot projects in the five project area counties and provided a brief overview of the projects. Schreeg stated the planning team was focusing on planning the actual trail alignment through the greenway corridor and stated that public meetings are being planned for late summer to inform the public and gain input and consensus for the Greenway plan.

**Executive Director's Report** – Due to time constraints, the Executive Director did not review his report.

**New Business**

- a. The Executive Committee discussed and affirmed the following WREC Executive Committee e-approval actions for the period of May 27 – June 22, 2021.

Upon motion made by John Dennis and duly seconded by Roland Winger it was unanimously:

RESOLVED: to approve the Executive Committee's decisions for:

- i. Approval of the April expense voucher
- ii. Approval to purchase property located at 1034 Sanford St.
- iii. Approval to transfer restricted funds to WREC's checking account for approved non-general operations expenses totaling \$14,043.

- b. The Committee discussed NCHS Grant Invoice #2 for consultant Kimley-Horn's services to date on the Regional Wabash River Greenway Corridor Master Plan project in the amount of \$87,311.52.

Upon motion made by Tom Murtaugh and duly seconded by Roland Winger it was unanimously:

RESOLVED: to approve NCHS Grant Invoice #2 in the amount of \$87,311.52.

- c. The Committee discussed branding guidelines and logo use standards for the Wabash River Greenway (WRG) project as presented by Kimley-Horn earlier in the meeting.

Upon motion made by John Dennis and duly seconded by Tom Murtaugh, it was unanimously:

RESOLVED: to approve the WRG Branding Guidelines and Logo Use Standards

#### Old Business

- a. Stan Lambert reviewed the following two options for the Committee to consider regarding the WREC agency insurance policy for the 2021-22 term and the 2021 River Days special event policy.

Option 1 – Approve the agency policy including the existing \$2M umbrella liability limit.

Option 2 – Approve the agency policy and increasing the umbrella liability limit to \$5M.

The Board requested cost estimates for increasing the umbrella liability limit to \$5M at last month's regular board meeting. WREC attorney, Doug Masson, advised that the significant liability coverage increase was prudent in consideration of the relatively minimal policy cost increase. Mr. Lambert presented the cost estimate of \$176 for the 2021 WREC River Days event insurance policy.

Upon motion made by Roland Winger and duly seconded by Tom Murtaugh, it was unanimously:

RESOLVED: to approve the proposed 2021-22 WREC agency insurance policy with the increased umbrella liability limit of \$5M for a cost of \$17,576, and to approve the special event policy for the River Days special event at a cost of \$176.

President Roswarski asked for any final questions or comments from Committee members. Several members brought up the COVID mask requirements being required for the River Days events. Board members felt these were not appropriate at this time since the three local governments removed mask requirements. The Committee directed Mr. Lambert to have the mask requirements eliminated from the events.

The next regular full Board Meeting is scheduled for July 23, 2021 at 8:30 a.m. The next Executive Committee meeting is scheduled for August 25, 2021 at 9:30 a.m. There being no further business to come before the Executive Committee, the meeting was adjourned at 11:05 a.m.

Respectfully Submitted,


John Collier  
WREC Board Secretary  
and Stanton Lambert  
Executive Director  
Wabash River Enhancement Corporation  
(Acting Secretary)

**MINUTES FOR  
WABASH RIVER ENHANCEMENT CORPORATION  
MEETING OF THE BOARD OF DIRECTORS**

**July 22, 2021  
8:30 a.m.**

**In the Tippecanoe Room of the Tippecanoe County Office Building**

The meeting of the Board of Directors of the Wabash River Enhancement Corporation (WREC) was held in-person at the County Office Building 22nd day of July, 2021, at 8:30 a.m. upon the call of President, Tony Roswarski.

Board Members Present were: Jim Andrew, John Collier, John Dennis, John Gambbs, Claudine Laufman, Kathy Lozano, Tom Murtaugh and Tony Roswarski

Not Present: Ken Sandel

Staff Present were: Stan Lambert, Shannon Stanis, Amy Krzton-Presson and Emily Taylor (WREC staff), Doug Masson (legal counsel)

Others Present were: Ken Remenschneider and Brandon Schreeg, Kimley-Horn; Jo Wade, Visit Lafayette-West Lafayette

The Regular Board meeting was called to Order at 8:33 a.m. by President Tony Roswarski.

1) Approval of Minutes

Upon Motion made by John Dennis and duly seconded by Tom Murtaugh, it was unanimously:  
RESOLVED: To approve the minutes from the May 27, 2021 Regular Board meeting and the June 23, 2021 Executive Committee meeting.

2) Finance Committee Reports

Emily Taylor, WREC Accountant, reviewed the June 2021 Statement of Activities, Statement of Financial Position, the A/P and A/R Aging Summaries and the Innkeepers Tax Revenue Report. Ms. Taylor stated that all finances are in order. Ms. Taylor indicated that there is a large balance in unearned income because the 2020 Riverfest income was pushed forward, but will disappear soon.

Upon Motion made by John Dennis and duly seconded by John Collier, it was unanimously:

RESOLVED: that the June 2021 Financial Reports and the Innkeepers' Tax Revenue Report be approved.

3) Wabash River Greenway (WRG): Schematic Design/Engineering Planning for the Tippecanoe County Section of the WRG-Trail Alignment - Ken Remenschneider and Brandon Schreeg of Kimley-Horn gave an overview of the proposed trail alignment for the WRG. They indicated that the schematic plan from 2010 was the starting point for this refined plan proposal. Then, they reviewed the potential alignment for a greenway from Delphi to Cicott Park in Warren County. Handouts with enlarged plans of each of the 6 sections of trail within Tippecanoe County were distributed to the board members which identified existing historic features, trail related amenities and remnant natural areas along the route in addition to proposed trail routes and options.

4) READI Program Proposal Discussion – the board discussed the N. River Rd. pilot project and trail connection to West Lafayette and the Sagamore Parkway bridge.

5) Executive Director's and Watershed Coordinator's Reports – Due to time constraints, individual reports were not given. Hard copies of their reports were shared with the board members.

6) New Business -

a. The Board discussed the following Executive Committee Actions for June and July.

Upon Motion made John Collier and seconded by John Gambbs, it was unanimously:

RESOLVED: to: affirm the Executive Committee's decisions for:

- o Approval of the April Expense Voucher Report

- Approval to purchase 1034 Sandford St.
  - Approval to transfer restricted funds to WREC checking account for approved non-general operations expenses totaling \$14,043.
  - Approval of NCHS Invoice #2 totaling \$87,311.52 for Regional WRG Corridor Master Plan Development project.
  - Approval of the WRG Branding Guidelines and Logo Use Standards.
  - Approval of the WREC Agency Insurance Policy for 2021-22 term and 2021 River Days Special Event Policy
  - Approval of the June Expense Voucher
- b. Approval of the NCHS Invoice #3 for consultant Kimley-Horn's services to date on the Regional Wabash River Greenway Corridor Master Plan Project in the amount of \$86,182.28.  
Upon Motion made by John Dennis and seconded by Jim Andrew, it was unanimously:  
RESOLVED: to approve NCHS Invoice #3 in the amount of \$86,182.28 for services by consultant Kimley Horn.
- 7) Old Business – There was no old business to discuss.
- 8) The next Regular Full Board meeting is scheduled for September 23, 2021 at 8:30 A.M. There being no further business to come before the Board the meeting was adjourned.

Respectfully Submitted,



John D. Collier, Secretary